



Mayfield Grammar School Gravesend

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Year 13 Parents' Evening

Thursday 9th February 2023 4.00 pm to 7.00 pm

Dear Parents/Carers,

I am writing to invite you and your daughter/son to the Year 12 and 13 Parents' Evening on **Thursday 9th February 2023**.

Following the success of previous year's virtual Parents' Evenings, this event will be carried out using a virtual meeting facility. The event will start at 4:00 pm and five-minute appointments can be made with your daughter/son's teacher up until 7:00pm. Only one parent/carer per student will be able to make appointments, and these will be available to book from **Wednesday 25th January 2023 at 4:00pm** until **Tuesday 7th February 2023 at 4:00pm**. If there are specific issues to address, then your daughter/son's teachers may book an appointment in advance of them being made available to parent/carers.

Further details of how to book these appointments are attached in a separate document, which will be e-mailed to you.

This is an important evening, as it will be a chance Year 13 Mock Examination Grades, current progress and any other concerns. If it is not possible to meet your daughter/son's teacher, they will be happy to provide feedback after the event upon request.

To confirm your attendance, please complete the MS Forms link <https://forms.office.com/e/eDuUfJjZEn>, which we should receive no later than Thursday 2nd February 2023.

If you have any queries regarding the evening, please do not hesitate to contact us.

Yours Faithfully,

Miss C Widdison

Year 13 Learning Leader

